

SY45/7996 – Exam Code: 9RC64

AN EQUAL EMPLOYMENT OPPORTUNITY EMPLOYER TO ALL REGARDLESS OF RACE, COLOR, CREED, NATIONAL ORIGIN, ANCESTRY, SEX, MARITAL STATUS, DISABILITY, RELIGIOUS OR POLITICAL AFFILIATION, AGE OR SEXUAL ORIENTATION.

(Continued on reverse)

SPECIAL TESTING ARRANGEMENTS	<p>If you have a disability and need special testing arrangements, mark the appropriate box in Part 2 of the "Examination Application". You will be contacted to make specific arrangements.</p>
MINIMUM QUALIFICATIONS	<p>Qualifying experience may be combined on a proportionate basis if the requirements stated below include more than one pattern and are distinguished as Either "I", or "II", or "III", etc. For example, candidates who possess qualifying experience amounting to 50% of the required time of Pattern I, and additional experience amounting to 50% of the required time of Pattern II, may be admitted to an examination as meeting 100% of the overall experience requirement.</p> <p>Certificate: Possession of a valid certificate of registration as a licentiate in pharmacy issued by the California Board of Pharmacy.</p> <p style="text-align: center;">AND</p> <p style="text-align: center;">Either I</p> <p>One year of experience performing the duties of a Pharmacist II in the California state service.</p> <p style="text-align: center;">Or II</p> <p>Two years of experience performing the duties of a Pharmacist I in the California state service.</p> <p style="text-align: center;">Or III</p> <p>Three years of experience supervising the operation of a hospital pharmacy.</p> <p>SPECIAL PERSONAL CHARACTERISTICS: Willingness to work in a State institution; freedom from communicable disease; willingness to travel within a geographical area.</p> <p>Applicants must show their Certificate number, title, and expiration date on their Examination Application (Std. Form 678).</p>
EXAMINATION PLAN	<p>This examination will consist of a Qualifications Appraisal Interview only. The interview will include a number of predetermined job-related questions. In order to obtain a position on the eligible list, a minimum rating of 70.00% must be attained in the interview. CANDIDATES WHO DO NOT APPEAR FOR THE INTERVIEW WILL BE DISQUALIFIED.</p> <p style="text-align: center;">Qualifications Appraisal Interview - Weighted 100%</p> <p>Scope: In addition to evaluating the competitor's relative abilities as demonstrated by quality and breadth of experience, emphasis in the interview will be on measuring competitively, relative to job demands, each competitor's:</p> <p>A. Knowledge of:</p> <ol style="list-style-type: none"> 1. All licensing and accreditation standards as they relate to pharmaceutical services in State Institutions. 2. Hospital pharmacy and general hospital operation. 3. Newer pharmaceutical technologies, such as computer systems. 4. Several drug distribution systems to include unit dose, individual prescription, floor stock and modifications of such. 5. Laws pertaining to dispensing and use of narcotics and poisons. 6. Patient-oriented services. 7. Budgeting and inventory processes. 8. Methods used in evaluating pharmacy effectiveness and efficiency. 9. Principles of effective supervision. 10. The Department's equal employment opportunity program objectives. 11. A manager's role in the equal opportunity program and the processes available to meet equal employment opportunity objectives

EXAMINATION PLAN CONTINUED	<p>B. Ability to:</p> <ol style="list-style-type: none">1. Manage and be responsible for administering a central pharmacy.2. Provide leadership and functional direction to other pharmacists.3. Monitor for proper utilization of pharmaceuticals.4. Develop and direct clinical pharmacy services.5. Direct procurement of safe and effective pharmaceuticals.6. Coordinate the administration of the pharmacy budgets.7. Supervise and instruct others in pharmaceutical work.8. Keep records and prepare reports.9. Analyze situations accurately and take effective action10. Effectively contribute to the Department's equal employment opportunity objectives. <p>If conditions warrant, this examination may consist solely of an evaluation of each candidate's experience and education compared to a standard developed from the class specification. For this reason, it is especially important that each candidate take special care to accurately complete their application. List all experience relevant to the "Minimum Qualifications" shown on this announcement. In order to obtain a position on the eligible list, a minimum rating of 70.00% must be attained.</p>
ELIGIBLE LIST INFORMATION	<p>The resulting eligible list(s) will be established to fill vacancies at the California Medical Facility in Vacaville with California Prison Health Care Services. Names of successful competitors are merged into the list in order of final scores, regardless of date. Eligibility expires 12 months after establishment, unless the needs of the service and/or conditions of the list warrant a change in this period.</p>
POSITION DESCRIPTION AND LOCATION(S)	<p>Under the supervision of the system-wide Director of Pharmacy, the Pharmacist Services Manager administers and manages the pharmacy services, supervises the pharmacy and staff work of professional and ancillary pharmacy staff, and performs other related duties as required for multiple pharmacies or facilities with large comprehensive pharmacy services.</p> <p>A position exists with California Medical Facility in Vacaville.</p>
VETERANS POINTS/ CAREER CREDITS	<p>Veteran's Preference Points will be granted in this examination. Due to changes in the law, which were effective January 1, 1996, veterans who have achieved permanent civil service status are not eligible to receive Veteran's Preference Points. Career credits will not be granted in this examination.</p>

GENERAL INFORMATION

It is the candidate's responsibility to contact the California Prison Health Care Services, Selection Services Section at (916) 445-1086, three weeks after mailing his/her application if he/she has not received a progress notice.

Applications are available at the State Personnel Board or their website at spb.ca.gov, local offices of the Employment Development Department, and the California Prison Health Care Services (CDCR-Plata) as noted on the front of this bulletin.

If you meet the requirements stated on this bulletin, you may take this examination, which is competitive. Possession of the entrance requirement does not assure a place on the eligible list. Your performance in the examination described on this bulletin will be compared with the performance of the others who take this test, and all candidates who pass will be ranked according to their scores.

The California Prison Health Care Services reserves the right to revise the examination plan to better meet the needs of the service if the circumstances under which this examination was planned change. Such revision will be in accordance with civil service laws and rules and all competitors will be notified.

Eligible Lists: Eligible lists established by competitive examination, regardless of date, must be used in the following order: 1) subdivisional promotional; 2) departmental promotional; 3) multi-departmental promotional; 4) servicewide promotional; 5) departmental open; 6) open. When there are two lists of the same kind, the older must be used first. Eligible lists will expire from one to four years unless otherwise stated in this bulletin.

General Qualifications: Competitors must possess essential personal qualifications including integrity, initiative, dependability, good judgment, ability to work cooperatively with others, and a state of health consistent with the ability to perform the assigned duties of the class. A medical examination may be required. In open examinations, investigation may be made of employment records, personal history, and fingerprinting may be required.

IT IS AN OBJECTIVE OF THE STATE OF CALIFORNIA TO ACHIEVE A DRUG-FREE WORK PLACE. ANY APPLICANT FOR STATE EMPLOYMENT WILL BE EXPECTED TO BEHAVE IN ACCORDANCE WITH THIS OBJECTIVE BECAUSE THE USE OF ILLEGAL DRUGS IS INCONSISTENT WITH THE LAW OF THE STATE, THE RULES GOVERNING CIVIL SERVICE AND THE SPECIAL TRUST PLACED IN PUBLIC SERVANTS.

ONLY INDIVIDUALS LAWFULLY AUTHORIZED TO WORK IN THE UNITED STATES WILL BE HIRED

FOR CURRENT CALIFORNIA PRISON HEALTH CARE SERVICES TESTING INFORMATION CALL (916) 445-1086

California Relay Service for the Deaf or Hearing Impaired: 1-800-735-2929

www.cphcs.ca.gov

THIS CANCELS AND SUPERSEDES ALL PREVIOUSLY ISSUED BULLETINS

JB (04/08/09)